

Utility Industry Group Implementation Guideline

for

Electronic **D**ata **I**nterchange

TRANSACTION SET

248

**Account
Assignment/Inquiry
and Service/Status**

Ver/Rel 004010

Summary of Changes

June 4, 1998

Initial release.

The differences between this Ver/Rel 004010 and Ver/Rel 003070 are as follows:

Pos.	Ref Des	Data Element	Name	Attributes 3070	Attributes 4010
H020	BHT04	373	Date	O DT 6/6	O DT 8/8
H030	NM109	67	Identification Code	X AN 2/20	X AN 2/80
S110	BAL03	782	Monetary Amount	M R 1/15	M R 1/18
S130	STC02	373	Date	O DT 6/6	O DT 8/8
S130	STC04	782	Monetary Amount	O R 1/15	O R 1/18
S130	STC05	782	Monetary Amount	O R 1/15	O R 1/18
S130	STC06	373	Date	O DT 6/6	O DT 8/8
S150	AMT02	782	Monetary Amount	O R 1/15	O R 1/18

February 10, 1999

Add past due balance codes in BAL02

May 25, 1999

BHT02: Added code 01 = Cancellation. Revised the note associated with code 22.
 BAL03: Added explanatory note.
 DTP01: Added code 584 = Reinstatement.
 Revised the Note on page 3 and the Best Practice on page 5.

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248 Account Assignment/Inquiry and Service/Status

Introduction

The function of the Utility Industry Group is

To represent Electric, Gas, and Combination Utilities, their suppliers, their customers, and other interested parties as an Industry Action Group to the American National Standards Institute (ANSI) Accredited Standards Committee (ASC) X12, specifically in the standards-setting process, for their Electronic Data Interchange business needs.

To encourage, promote, and establish conventions for the use of ASC X12 standards as the "recommended" method of EDI. To develop and coordinate, as required, implementation guidelines and tools to promote the growth and timely implementation of Electronic Commerce/EDI within the industry.

To provide a forum for the exchange of ideas related to Electronic Commerce/EDI and its influence on the business needs of the industry.

The UIG will represent the Edison Electric Institute (EEI) and its members to facilitate implementation of Electronic Commerce/EDI in the Utility Industry.

Purpose

This Utility Industry Group (UIG) Implementation Guideline contains the format and establishes the data contents of the Account Assignment/Inquiry and Service/Status Transaction Set (248) as adopted by the UIG for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used for two-way, multi-transactional purposes of assigning accounts for collection, reporting status inquiries and inquiry responses about those accounts, and updating collection accounts between entities.

Notes

This Implementation Guideline was designed to communicate account assignment information from the utility to the collection agency and to communicate collection activity status from the agency to the utility. Any account status or maintenance information is in the context of collection activity only; this transaction is not to be used for maintenance of accounts that are not in collection status.

In the alternative energy supply environment, one of the parties (the "billing party") may provide collection services for the other party (the "non-billing" party). This transaction can also serve the secondary purpose of notifying the non-billing party that the billing party has written-off the account as uncollectible and has assigned the account to a collection agency. The non-billing party may then wish to take necessary action to obtain any amounts due to it.

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Best Practices

Global Best Practices

Use of Text Segments

- The UIG recommends that the note (NTE) segment be avoided because this segment is not machine-readable. Other text segments, such as MSG and PID, may be used if their use will lead to machine processable information in subsequent applications.

Use of ZZ Qualifier

- The use of data fields to transmit uncoded or textual information should be avoided. This practice is usually associated with the use of the ZZ qualifier as a normal course of doing business.

997 - Functional Acknowledgment

- The purpose of the 997 is to verify receipt of a transmitted document only, not the acceptance of the document. For example, the acceptance of a purchase order (850) is accomplished through the use of the purchase order acknowledgment transaction (855).

Interchange Control Number

- A unique and sequential interchange control number should be used on every envelope that is transmitted to a trading partner. This approach will allow the receiver to audit the interchange for any duplicate or missing transmissions.

Use of Dun & Bradstreet (D-U-N-S) Number

- Dun & Bradstreet assigns a nine-digit identification number to every business entity. This number, known as the D-U-N-S number, should be used to identify the trading partners. A trading partner may append a four-digit suffix to the D-U-N-S number to uniquely identify a specific location within the entity; this number is referred to as a D-U-N-S + 4 number

Banking Transactions

- Guidelines that outline the use of transactions relating to interactions between a sender and the sender's financial institution are available from the Bankers EDI Council and the NACHA EDI Council. Other publications that address the use of financial payment transactions include Technical Report 1 (TR1) and Technical Report 2 (TR2); both of these publications are available from DISA.

Capitalization

- The use of all upper case (capital) letters is preferred over the use of mixed upper and lower case letters.

Document-Specific Best Practices

Use of The HL Segment

- The HL segment is used to identify levels of detail information using a hierarchical structure. In this transaction set, the chosen hierarchical structure (BHT01) is 0057, which provides for three levels of detail information. The highest level of detail relates to the customer that owes the debt to the utility. Other subordinate levels of detail can be provided about other parties known to the utility that may be able to provide information to the collection agency about the debtor customer.

Definitions for Data Element HL03

- Code 24 (Supergroup) is used to identify the debtor customer.
- Code 25 (Subgroup) is used to identify a party one level removed from the debtor customer, such as a parent, child, or employer.
- Code 26 (Member) is used to identify a party two levels removed from the debtor customer, such as a grandparent, a parent's employer, or a child's employer.

Use of The Detail N3 Segment

- The address specified in the Detail N3 segment is the mailing address of the party identified in the NM1 segment. The service address of the debtor customer is not needed by the collection agency and is already known to the Energy Service Provider (ESP).

Amounts shown in the BAL, STC, and AMT Segments

- When this transaction is exchanged between the utility and the collection agency, the amounts shown are those relevant to the debt owed to the utility only; amounts owed to the non-billing party are not sent to the collection agency.
- When this transaction is sent to the non-billing party, the amounts shown are those relevant to the non-billing party only; amounts owed to the utility are not sent to the non-billing party .

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Functional Group ID=**SU**

Heading

	<u>Pos. No.</u>	<u>Seg. ID</u>	<u>Name</u>	<u>Req. Des.</u>	<u>Max. Use</u>	<u>Loop Repeat</u>	<u>Notes and Comments</u>
Must Use	010	ST	Transaction Set Header	M	1		
Must Use	020	BHT	Beginning of Hierarchical Transaction	M	1		
LOOP ID - NM1						2	
Must Use	030	NM1	Individual or Organizational Name	M	1		n1
	080	PER	Administrative Communications Contact	O	>1		

Summary

	<u>Pos. No.</u>	<u>Seg. ID</u>	<u>Name</u>	<u>Req. Des.</u>	<u>Max. Use</u>	<u>Loop Repeat</u>	<u>Notes and Comments</u>
LOOP ID - HL						>1	
Must Use	010	HL	Hierarchical Level	M	1		n2
Must Use	020	NM1	Individual or Organizational Name	M	1		n3
	030	N2	Additional Name Information	O	1		
	040	N3	Address Information	O	1		
	050	N4	Geographic Location	O	1		
	060	REF	Reference Identification	O	>1		
	070	PER	Administrative Communications Contact	O	>1		
	110	BAL	Balance Detail	O	1		
LOOP ID - DTP						>1	
	120	DTP	Date or Time or Period	O	1		
	130	STC	Status Information	O	>1		
	150	AMT	Monetary Amount	O	>1		
Must Use	180	SE	Transaction Set Trailer	M	1		

Transaction Set Notes

1. The Header NM1 loop will contain only information pertaining to the Credit Grantor, the Collection Agency, and any third-party firms.
2. The HL loop will contain parent-child (subordinate) data relationships pertaining to the debtor and/or any association to the debtor.
3. The HL/NM1 segment will contain only information pertaining to the debtor and/or any subordinate association to the debtor.

Segment: **ST** Transaction Set Header
Position: 010
Loop:
Level: Heading:
Usage: Mandatory
Max Use: 1
Purpose: To indicate the start of a transaction set and to assign a control number
Syntax Notes:
Semantic Notes: 1 The transaction set identifier (ST01) is used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).
Comments:

Data Element Summary

	<u>Ref.</u>	<u>Data</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	ST01	143		Transaction Set Identifier Code Code uniquely identifying a Transaction Set 248 Account Assignment/Inquiry and Service/Status	M ID 3/3
Must Use	ST02	329		Transaction Set Control Number Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set	M AN 4/9

Segment: **BHT** Beginning of Hierarchical Transaction
Position: 020
Loop:
Level: Heading:
Usage: Mandatory
Max Use: 1
Purpose: To define the business hierarchical structure of the transaction set and identify the business application purpose and reference data, i.e., number and date

Syntax Notes:

- Semantic Notes:**
- 1 BHT03 is the number assigned by the originator to identify the transaction within the originator's business application system.
 - 2 BHT04 is the date the transaction was created within the business application system.

Comments:

Data Element Summary

	<u>Ref. Des.</u>	<u>Data Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	BHT01	1005	Hierarchical Structure Code Code indicating the hierarchical application structure of a transaction set that utilizes the HL segment to define the structure of the transaction set 0057 Supergroup, subgroup, member Supergroup = Debtor customer. Subgroup = One level removed from the Debtor; e.g., Debtor's parent, Debtor's employer. Member = Two levels removed from the Debtor; e.g., Debtor's grandparent, parent's employer.	M ID 4/4
Must Use	BHT02	353	Transaction Set Purpose Code Code identifying purpose of transaction set 00 Original 01 Cancellation In the alternative energy supply environment, this is used to reinstate a balance if the billing party intends to resume collection activities with this customer. For example, if a 248 were sent to the non-billing party in error, a cancellation 248 would be sent to reinstate the balance. 04 Change 08 Status 22 Information Copy Used to notify third parties. In the alternative energy supply environment, this is used to notify the non-billing party that the billing party will no longer pursue collection activities with this customer. 28 Query Used to request status.	M ID 2/2
	BHT03	127	Reference Identification Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier A unique transaction number assigned by the originator.	O AN 1/30
	BHT04	373	Date Date expressed as CCYYMMDD The transaction creation date.	O DT 8/8

Segment: **NM1** Individual or Organizational Name
Position: 030
Loop: NM1
Level: Heading:
Usage: Mandatory
Max Use: 1
Purpose: To supply the full name of an individual or organizational entity
Syntax Notes: 1 If either NM108 or NM109 is present, then the other is required.
Semantic Notes: 1 NM102 qualifies NM103.
Comments:

Data Element Summary

	<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Attributes</u>
	<u>Des.</u>	<u>Element</u>		
Must Use	NM101	98	Entity Identifier Code Code identifying an organizational entity, a physical location, property or an individual	M ID 2/3
			85 Billing Provider In the alternative energy supply environment, this is a third party that provides billing services; e.g. a Billing Agent.	
			8S Consumer Service Provider In the alternative energy supply environment, this is the Utility.	
			AG Agent/Agency Collection Agency	
			GT Credit Grantor In the context of collection activity, this is the party making the collection assignment.	
			SJ Service Provider In the alternative energy supply environment, this is the Energy Service Provider.	
Must Use	NM102	1065	Entity Type Qualifier Code qualifying the type of entity	M ID 1/1
			1 Person The entity name is segmented into discrete elements and transmitted via NM103, NM104, NM105, NM106, and NM107.	
			2 Non-Person Entity The entity name is not segmented into discrete elements and will be transmitted in NM103 only.	
			3 Unknown The entity name is not segmented into discrete elements and will be transmitted in NM103 only.	
	NM103	1035	Name Last or Organization Name Individual last name or organizational name	O AN 1/35
	NM104	1036	Name First Individual first name	O AN 1/25
	NM105	1037	Name Middle Individual middle name or initial	O AN 1/25
	NM106	1038	Name Prefix Prefix to individual name	O AN 1/10

NM107	1039	Name Suffix	O	AN 1/10
		Suffix to individual name		
NM108	66	Identification Code Qualifier	X	ID 1/2
		Code designating the system/method of code structure used for Identification Code (67)		
		1 D-U-N-S Number, Dun & Bradstreet		
		9 D-U-N-S+4, D-U-N-S Number with Four Character Suffix		
		24 Employer's Identification Number		
		91 Assigned by Seller or Seller's Agent		
		An identifier assigned by the Utility		
		92 Assigned by Buyer or Buyer's Agent		
		An identifier assigned by the Energy Service Provider		
NM109	67	Identification Code	X	AN 2/80
		Code identifying a party or other code		

Segment: **PER Administrative Communications Contact**
Position: 080
Loop: NM1
Level: Heading:
Usage: Optional
Max Use: >1
Purpose: To identify a person or office to whom administrative communications should be directed

Syntax Notes:

- 1 If either PER03 or PER04 is present, then the other is required.
- 2 If either PER05 or PER06 is present, then the other is required.
- 3 If either PER07 or PER08 is present, then the other is required.

Semantic Notes:
Comments:

Data Element Summary

Ref.	Data	Name	Attributes
<u>Des.</u>	<u>Element</u>		
Must Use	PER01	366 Contact Function Code Code identifying the major duty or responsibility of the person or group named IC Information Contact	M ID 2/2
	PER02	93 Name Free-form name	O AN 1/60
	PER03	365 Communication Number Qualifier Code identifying the type of communication number EM Electronic Mail FX Facsimile TE Telephone	X ID 2/2
	PER04	364 Communication Number Complete communications number including country or area code when applicable	X AN 1/80
	PER05	365 Communication Number Qualifier Code identifying the type of communication number EM Electronic Mail FX Facsimile TE Telephone	X ID 2/2
	PER06	364 Communication Number Complete communications number including country or area code when applicable	X AN 1/80
	PER07	365 Communication Number Qualifier Code identifying the type of communication number EM Electronic Mail FX Facsimile TE Telephone	X ID 2/2
	PER08	364 Communication Number Complete communications number including country or area code when applicable	X AN 1/80

Segment: **HL Hierarchical Level**
Position: 010
Loop: HL
Level: Summary:
Usage: Mandatory
Max Use: 1
Purpose: To identify dependencies among and the content of hierarchically related groups of data segments

Syntax Notes:

Semantic Notes:

Comments:

- 1 The HL segment is used to identify levels of detail information using a hierarchical structure, such as relating line-item data to shipment data, and packaging data to line-item data.
The HL segment defines a top-down/left-right ordered structure.
- 2 HL01 shall contain a unique alphanumeric number for each occurrence of the HL segment in the transaction set. For example, HL01 could be used to indicate the number of occurrences of the HL segment, in which case the value of HL01 would be "1" for the initial HL segment and would be incremented by one in each subsequent HL segment within the transaction.
- 3 HL02 identifies the hierarchical ID number of the HL segment to which the current HL segment is subordinate.
- 4 HL03 indicates the context of the series of segments following the current HL segment up to the next occurrence of an HL segment in the transaction. For example, HL03 is used to indicate that subsequent segments in the HL loop form a logical grouping of data referring to shipment, order, or item-level information.
- 5 HL04 indicates whether or not there are subordinate (or child) HL segments related to the current HL segment.

Data Element Summary

Ref.	Data			Attributes
<u>Des.</u>	<u>Element</u>	<u>Name</u>		
Must Use	HL01	628 Hierarchical ID Number		M AN 1/12
		A unique number assigned by the sender to identify a particular data segment in a hierarchical structure		
	HL02	734 Hierarchical Parent ID Number		O AN 1/12
		Identification number of the next higher hierarchical data segment that the data segment being described is subordinate to		
Must Use	HL03	735 Hierarchical Level Code		M ID 1/2
		Code defining the characteristic of a level in a hierarchical structure		
		24	Supergroup	
			Debtor Customer	
		25	Subgroup	
			One level removed from the Debtor; e.g., Debtor's parent, Debtor's employer.	
		26	Member	
			Two levels removed from the Debtor; e.g., Debtor's grandparent, parent's employer.	

HL04	736	Hierarchical Child Code	O ID 1/1
		Code indicating if there are hierarchical child data segments subordinate to the level being described	
		0	No Subordinate HL Segment in This Hierarchical Structure.
		1	Additional Subordinate HL Data Segment in This Hierarchical Structure.

Segment: **NM1** Individual or Organizational Name
Position: 020
Loop: HL
Level: Summary:
Usage: Mandatory
Max Use: 1
Purpose: To supply the full name of an individual or organizational entity
Syntax Notes: 1 If either NM108 or NM109 is present, then the other is required.
Semantic Notes: 1 NM102 qualifies NM103.

Data Element Summary

	<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Attributes</u>
	<u>Des.</u>	<u>Element</u>		
Must Use	NM101	98	Entity Identifier Code Code identifying an organizational entity, a physical location, property or an individual D4 Debtor JT Joint Debtor QD Responsible Party Person responsible for the affairs of the person having services rendered	M ID 2/3
Must Use	NM102	1065	Entity Type Qualifier Code qualifying the type of entity 1 Person The entity name is segmented into discrete elements and transmitted via NM103, NM104, NM105, NM106, and NM107. 2 Non-Person Entity The entity name is not segmented into discrete elements and will be transmitted via NM103 only. 3 Unknown The entity name is not segmented into discrete elements and will be transmitted via NM103 only.	M ID 1/1
	NM103	1035	Name Last or Organization Name Individual last name or organizational name	O AN 1/35
	NM104	1036	Name First Individual first name	O AN 1/25
	NM105	1037	Name Middle Individual middle name or initial	O AN 1/25
	NM106	1038	Name Prefix Prefix to individual name	O AN 1/10
	NM107	1039	Name Suffix Suffix to individual name	O AN 1/10
	NM108	66	Identification Code Qualifier Code designating the system/method of code structure used for Identification Code (67) 24 Employer's Identification Number 34 Social Security Number 92 Assigned by Buyer or Buyer's Agent An identifier assigned by the debtor.	X ID 1/2
	NM109	67	Identification Code Code identifying a party or other code	X AN 2/80

Segment: **N2** Additional Name Information
Position: 030
Loop: HL
Level: Summary:
Usage: Optional
Max Use: 1
Purpose: To specify additional names or those longer in length than the 35 characters provided in NM103.

Syntax Notes:
Semantic Notes:
Comments:

Data Element Summary

	<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Attributes</u>
	<u>Des.</u>	<u>Element</u>	<u>Name</u>	
Must Use	N201	93	Name Free-form name	M AN 1/60
	N202	93	Name Free-form name	O AN 1/60

Segment: **N3** Address Information
Position: 040
Loop: HL
Level: Summary:
Usage: Optional
Max Use: 1
Purpose: To specify the location of the named party
Syntax Notes:
Semantic Notes:
Notes: The mailing address of the party identified in NM1.

Data Element Summary

	<u>Ref.</u> <u>Des.</u>	<u>Data</u> <u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	N301	166	Address Information Address information	M AN 1/55
	N302	166	Address Information Address information	O AN 1/55

Segment: **N4 Geographic Location**
Position: 050
Loop: HL
Level: Summary:
Usage: Optional
Max Use: 1
Purpose: To specify the geographic place of the named party
Syntax Notes: 1 If N406 is present, then N405 is required.
Semantic Notes:
Comments: 1 A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.
 2 N402 is required only if city name (N401) is in the U.S. or Canada.

Data Element Summary

<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Attributes</u>
N401	19	City Name Free-form text for city name	O AN 2/30
N402	156	State or Province Code Code (Standard State/Province) as defined by appropriate government agency	O ID 2/2
N403	116	Postal Code Code defining international postal zone code excluding punctuation and blanks (zip code for United States)	O ID 3/15
N404	26	Country Code Code identifying the country	O ID 2/3

Segment: **REF** Reference Identification
Position: 060
Loop: HL
Level: Summary:
Usage: Optional
Max Use: >1
Purpose: To specify identifying information
Syntax Notes: 1 At least one of REF02 or REF03 is required.
Semantic Notes:
Comments:

Data Element Summary

	<u>Ref. Des.</u>	<u>Data Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	REF01	128	Reference Identification Qualifier Code qualifying the Reference Identification	M ID 2/3
			11 Account Number Energy Service Provider-assigned account number for the Debtor.	
			12 Billing Account Utility-assigned account number for the Debtor.	
			3H Case Number Collection agent's number	
			5J Driver's License	
			X0 Debtor's Account Write-off account number	
	REF02	127	Reference Identification Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier	X AN 1/30

Segment: **PER Administrative Communications Contact**
Position: 070
Loop: HL
Level: Summary:
Usage: Optional
Max Use: >1
Purpose: To identify a person or office to which administrative communications should be directed

- Syntax Notes:**
- 1 If either PER03 or PER04 is present, then the other is required.
 - 2 If either PER05 or PER06 is present, then the other is required.
 - 3 If either PER07 or PER08 is present, then the other is required.

Semantic Notes:
Comments:

Data Element Summary

	<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Attributes</u>
Must Use	<u>Des.</u>	<u>Element</u>		
	PER01	366	Contact Function Code Code identifying the major duty or responsibility of the person or group named IC Information Contact	M ID 2/2
	PER02	93	Name Free-form name	O AN 1/60
	PER03	365	Communication Number Qualifier Code identifying the type of communication number EM Electronic Mail FX Facsimile HP Home Phone Number TE Telephone WP Work Phone Number	X ID 2/2
	PER04	364	Communication Number Complete communications number including country or area code when applicable	X AN 1/80
	PER05	365	Communication Number Qualifier Code identifying the type of communication number EM Electronic Mail FX Facsimile HP Home Phone Number TE Telephone WP Work Phone Number	X ID 2/2
	PER06	364	Communication Number Complete communications number including country or area code when applicable	X AN 1/80
	PER07	365	Communication Number Qualifier Code identifying the type of communication number EM Electronic Mail FX Facsimile HP Home Phone Number TE Telephone WP Work Phone Number	X ID 2/2
	PER08	364	Communication Number Complete communications number including country or area code when applicable	X AN 1/80

Segment: **BAL** Balance Detail
Position: 110
Loop: HL
Level: Summary:
Usage: Optional
Max Use: 1
Purpose: To identify the specific monetary balances associated with a particular account
Syntax Notes:
Semantic Notes:
Comments:

Data Element Summary

	<u>Ref. Des.</u>	<u>Data Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	BAL01	951	Balance Type Code Code indicating the type of balance CD Cycle to Date Denotes balance data associated with defined periods	M ID 1/2
Must Use	BAL02	522	Amount Qualifier Code Code to qualify amount ACJ Balance - 31 to 60 Days Past Due ACK Balance - 61 to 90 Days Past Due ACL Balance - 91 to 120 Days Past Due ACM Balance - 121 to 180 Days Past Due ACN Balance - 181 to 270 Days Past Due ACO Balance - 271 or More Days Past Due BD Balance Due	M ID 1/3
Must Use	BAL03	782	Monetary Amount Monetary amount In the alternative energy supply environment, this balance amount is determined as follows: <ul style="list-style-type: none"> • In an initial transaction (when BHT02 = 22) this is the amount for which the billing party will no longer pursue collection. • For a reinstatement transaction (when BHT02 = 01) this is the same amount as provided in the initial transaction; do not reverse the sign. • If the customer has overpaid, this amount will be sent with a negative sign; the non-billing party is responsible for reimbursing the customer. 	M R 1/18

Segment: **DTP** Date or Time or Period
Position: 120
Loop: DTP
Level: Summary:
Usage: Optional
Max Use: 1
Purpose: To specify any or all of a date, a time, or a time period
Syntax Notes:
Semantic Notes: 1 DTP02 is the date or time or period format that will appear in DTP03.
Comments:

Data Element Summary

	<u>Ref.</u> <u>Des.</u>	<u>Data</u> <u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	DTP01	374	Date/Time Qualifier Code specifying type of date or time, or both date and time The following codes are recommended by the UIG. Other codes from data element 374 may be used by agreement of the trading partners.	M ID 3/3
			270 Date Filed Date the account was assigned to the collection agency	
			584 Reinstatement Date the account balance was reinstated on behalf of the non-billing party	
			585 Report	
			630 Account Closed Date the account was written off.	
			814 Payment Due Date Last due date before the account was assigned to the collection agency.	
Must Use	DTP02	1250	Date Time Period Format Qualifier Code indicating the date format, time format, or date and time format	M ID 2/3
			D8 Date Expressed in Format CCYYMMDD	
Must Use	DTP03	1251	Date Time Period Expression of a date, a time, or range of dates, times or dates and times	M AN 1/35

Segment: **STC** Status Information
Position: 130
Loop: DTP
Level: Summary:
Usage: Optional
Max Use: >1
Purpose: To report the status, required action, and paid information of a claim or service line

- Syntax Notes:**
Semantic Notes:
- 1 STC02 is the effective date of the status information.
 - 2 STC04 is the amount of original submitted charges.
 - 3 STC05 is the amount paid.
 - 4 STC06 is the paid date.

Comments:

Data Element Summary

	<u>Ref. Des.</u>	<u>Data Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	STC01	C043	Health Care Claim Status Used to convey status of the entire claim or a specific service line STC01 is a mandatory composite data element, consisting of C04301 and C04302. To satisfy this mandatory requirement, the UIG recommends the exchange of the single-character codes shown in C04301 and C04302.	M
Must Use	C04301	1271	Industry Code Code indicating a code from a specific industry code list A = Active	M AN 1/30
Must Use	C04302	1271	Industry Code Code indicating a code from a specific industry code list A = Active	M AN 1/30
	STC02	373	Date Date expressed as CCYYMMDD The effective date of the status information.	O DT 8/8
	STC03	306	Action Code Code indicating type of action The following codes are recommended by the UIG. Other codes from data element 306 may be used by agreement of the trading partners. 26 Bankruptcy Filed - Review Account 28 Change Phone Number 29 Payment Received - Follow Up 38 Change Address 40 Close Account - Deceased 42 Account Paid in Full - Close Account 44 Account Disputed - Review RU Return	O ID 1/2
	STC04	782	Monetary Amount Monetary amount Original write-off amount	O R 1/18

STC05	782	Monetary Amount	O R 1/18
		Monetary amount	
		Current payment amount	
STC06	373	Date	O DT 8/8
		Date expressed as CCYYMMDD	
		Date the current payment was received.	

Segment: **AMT** Monetary Amount
Position: 150
Loop: DTP
Level: Summary:
Usage: Optional
Max Use: >1
Purpose: To indicate the total monetary amount
Syntax Notes:
Semantic Notes:
Comments:
Notes:

In the initial assignment transaction, this segment may be used to itemize the components of the amount shown in the preceding BAL segment. In subsequent transactions, this segment may be used to show the original debt and the total of any payments or adjustments made to date.

Data Element Summary

	<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Attributes</u>
	<u>Des.</u>	<u>Element</u>		
Must Use	AMT01	522	Amount Qualifier Code Code to qualify amount	M ID 1/2
			AT Total Received Total of payments received.	
			BM Adjustments Total of adjustments made.	
			PZ Original Principal Balance Original write-off amount.	
Must Use	AMT02	782	Monetary Amount Monetary amount	M R 1/18
	AMT03	478	Credit/Debit Flag Code Code indicating whether amount is a credit or debit	O ID 1/1
			C Credit	
			D Debit	

Segment: **SE** Transaction Set Trailer
Position: 180
Loop:
Level: Summary:
Usage: Mandatory
Max Use: 1
Purpose: To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)

Syntax Notes:
Semantic Notes:
Comments: 1 SE is the last segment of each transaction set.

Data Element Summary

	<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Attributes</u>
	<u>Des.</u>	<u>Element</u>		
Must Use	SE01	96	Number of Included Segments	M NO 1/10
			Total number of segments included in a transaction set including ST and SE segments	
Must Use	SE02	329	Transaction Set Control Number	M AN 4/9
			Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set	

Example Transaction Data

Initial Assignment from Utility to Collection Agency

ST~248~0001

This is the start of a 248 transaction with a control number of 0001.

BHT~0057~00~51519703123456~19980410

The hierarchical structure for this transaction is Supergroup, Subgroup, and Member. This is an original transaction. The reference number for this transaction is 51519703123456. The transaction was created on April 10, 1998.

NM1~AG~2~CREDIT BUREAU OF OUR COUNTY~~~~~1~11111111

The receiving collection agency is Credit Bureau of Our County. Their D-U-N-S number is 111111111.

NM1~GT~2~UNIVERSAL ENERGY~~~~~9~22222222A1C3

The transmitting utility is Universal Energy. Their D-U-N-S + 4 identifier is 22222222A1C3.

PER~IC~CUSTOMER RELATIONS~TE~1110335000

The information contact at Universal Energy is the Customer Relations Department. Their telephone number is 111-033-5000.

HL~1~~24~1

This is the first hierarchical level. It deals with the debtor customer. There are subordinate hierarchical levels.

NM1~D4~3~JOHN CUSTOMER~~~~~34~00000000

The name of the debtor is John Customer. His Social Security Number is 000000000. The NM102 qualifier of '3' indicates that the entire name is contained in NM103 only.

N3~123 MAIN ST

John Customer's mailing address is 123 Main Street.

N4~ANYTOWN~ST~12345

John Customer's mailing address city, state, and Zip Code are Anytown, ST 12345.

REF~X0~519703123456

The Universal Energy write-off account number for this assignment is 519703123456.

REF~12~51610011112222

The Universal Energy billing account number for the service account was 51610011112222.

PER~IC~~TE~1110345678

The telephone number for John Customer is 111-034-5678

BAL~CD~BD~74.56

The Universal Energy portion of the balance owed by John Customer is \$74.56.

DTP~270~D8~19980410

The account is assigned to the collection agency on April 10, 1998.

DTP~630~D8~19980408

The account was written-off on April 8, 1998.

DTP~814~D8~19980401

The last due date before write-off was April 1, 1998

HL~2~1~25~0

This is the second hierarchical level. It is subordinate to hierarchical level number 1. It deals with a party associated with the debtor customer. There are no hierarchical levels subordinate to this one.

NM1~QD~3~MARY CUSTOMER

The name of a person responsible for John Customer's affairs is Mary Customer. The NM102 qualifier of '3' indicates that the entire name is contained in NM103 only.

N3~456 FIRST AVE~P.O. BOX 0000

This is the mailing address for Mary Customer.

N4~ANYTOWN~ST~12345

Mary Customer's mailing address city, state, and Zip Code are Anytown, ST 12345.

SE~21~0001

There are twenty-one segments in the transaction. The control number is 0001.

Example Transaction Data

Information Copy to Energy Service Provider

ST~248~0002

This is the start of a 248 transaction with a control number of 0002.

BHT~0057~22~51519703123457~19980410

The hierarchical structure for this transaction is Supergroup, Subgroup, and Member. This is an information copy transaction. The reference number for this transaction is 51519703123457. The transaction was created on April 10, 1998.

NM1~SJ~2~AMALGAMATED SUPPLY~~~~1~33333333

The Energy Service Provider is Amalgamated Supply. Their D-U-N-S number is 33333333.

NM1~8S~2~UNIVERSAL ENERGY~~~~9~22222222A1C3

The transmitting utility is Universal Energy. Their D-U-N-S + 4 identifier is 22222222A1C3.

PER~IC~CUSTOMER RELATIONS~TE~1110335000

The information contact at Universal Energy is the Customer Relations Department. Their telephone number is 111-033-5000.

HL~1~24~1

This is the first hierarchical level. It deals with the debtor customer. There are subordinate hierarchical levels.

NM1~D4~3~JOHN CUSTOMER~~~~34~00000000

The name of the debtor is John Customer. His Social Security Number is 000000000. The NM102 qualifier of '3' indicates that the entire name is contained in NM103 only.

N3~123 MAIN ST

John Customer's mailing address is 123 Main Street.

N4~ANYTOWN~ST~12345

John Customer's mailing address city, state, and Zip Code are Anytown, ST 12345.

REF~11~123456519703

The Amalgamated Supply account number for this customer is 123456519703.

REF~12~51610011112222

The Universal Energy billing account number for the service account was 51610011112222.

PER~IC~TE~1110345678

The telephone number for John Customer is 111-034-5678

BAL~CD~BD~204.10

The Amalgamated Supply portion of the balance owed by John Customer is \$204.10.

DTP~630~D8~19980408

The account was written-off on April 8, 1998.

DTP~814~D8~19980401

The last due date before write-off was April 1, 1998

HL~2~1~25~0

This is the second hierarchical level. It is subordinate to hierarchical level number 1. It deals with a party associated with the debtor customer. There are no hierarchical levels subordinate to this one.

NM1~QD~3~MARY CUSTOMER

The name of a person responsible for John Customer's affairs is Mary Customer. The NM102 qualifier of '3' indicates that the entire name is contained in NM103 only.

N3~456 FIRST AVE~P.O. BOX 0000

This is the mailing address for Mary Customer.

N4~ANYTOWN~ST~12345

Mary Customer's mailing address city, state, and Zip Code are Anytown, ST 12345.

SE~21~0002

There are twenty-one segments in the transaction. The control number is 0002.

Example Transaction Data

Status Report From Collection Agency to Utility

ST~248~00401

This is the start of a 248 transaction with a control number of 00401.

BHT~0057~08~98003001~19980508

The hierarchical structure for this transaction is Supergroup, Subgroup, and Member. This is a status transaction. The reference number for this transaction is 98003001. The transaction was created on May 8, 1998.

NM1~GT~2~UNIVERSAL ENERGY~~~~~9 ~22222222A1C3

The receiving utility is Universal Energy. Their D-U-N-S + 4 identifier is 22222222A1C3.

NM1~AG~2~CREDIT BUREAU OF OUR COUNTY~~~~~1~11111111

The transmitting collection agency is Credit Bureau of Our County. Their D-U-N-S number is 11111111.

PER~IC~ALFRED AGENT~TE~1110339999

The information contact at Credit Bureau of Our County is Alfred Agent. His telephone number is 111-033-9999.

HL~1~~24~0

This is the first hierarchical level. It deals with the debtor customer. There are no subordinate hierarchical levels.

NM1~D4~3~JOHN CUSTOMER~~~~~34~00000000

The name of the debtor is John Customer. His Social Security Number is 00000000. The NM102 qualifier of '3' indicates that the entire name is contained in NM103 only.

REF~X0~519703123456

The Universal Energy write-off account number for this assignment is 519703123456.

BAL~CD~BD~0

The balance now owed to Universal Energy by John Customer is \$0.00

DTP~585~D8 ~19980508

The reporting date is May 8, 1998

STC~A^A~19980507~42~74.56~74.56~19980504

The effective date of the current status is May 7, 1998. The account is now paid in full and can be closed. The original write-off amount was \$74.56. The current payment amount was \$74.56. The current payment was received on May 4, 1998.

SE~12~00401

There are twelve segments in the transaction. The control number is 00401.

ST~248~00402

This is the start of a 248 transaction with a control number of 00402.

BHT~0057~08~98003002~19980508

The hierarchical structure for this transaction is Supergroup, Subgroup, and Member. This is a status transaction. The reference number for this transaction is 98003002. The transaction was created on May 8, 1998.

NM1~GT~2~UNIVERSAL ENERGY~~~~~9 ~22222222A1C3

The receiving utility is Universal Energy. Their D-U-N-S + 4 identifier is 22222222A1C3.

NM1~AG~2~CREDIT BUREAU OF OUR COUNTY~~~~~1~11111111

The transmitting collection agency is Credit Bureau of Our County. Their D-U-N-S number is 11111111.

PER~IC~ALFRED AGENT~TE~1110339999

The information contact at Credit Bureau of Our County is Alfred Agent. His telephone number is 111-033-9999.

HL~1~~24~0

This is the first hierarchical level. It deals with the debtor customer. There are no subordinate hierarchical levels.

NM1~D4~3~I. M. N. ARREARS~~~~~34~999009999

The name of the debtor is I. M. N. Arrears. His Social Security Number is 999009999. The NM102 qualifier of '3' indicates that the entire name is contained in NM103 only.

REF~X0~519703120045

The Universal Energy write-off account number for this assignment is 519703120045.

BAL~CD~BD~1422.33

The balance now owed to Universal Energy by I. M. N. Arrears is \$1422.33

DTP~585~D8 ~19980508

The reporting date is May 8, 1998

STC~A^A~19980504~26~4275.41

The effective date of the current status is May 4, 1998. The customer filed for bankruptcy. The original write-off amount was \$4275.41

AMT~AT~2853.08

The total amount of the payments received from I. M. N. Arrears is \$2853.08.

SE~13~00402

There are thirteen segments in the transaction. The control number is 00402.